



**COMMITTEE OF THE WHOLE MEETING**  
**Tuesday, February 15, 2022 @ 4:00 PM**  
**Ucluelet Community Centre,**  
**500 Matterson Drive, Ucluelet**

**AGENDA**

	Page
1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
Council would like to acknowledge the Yuułuᑭiᑦᐱᑦ First Nation, on whose traditional territories the District of Ucluelet operates.	
3. NOTICE OF VIDEO RECORDING	
Audience members and delegates are advised that this proceeding is being video recorded and broadcast on YouTube, which may store data on foreign servers.	
4. LATE ITEMS	
5. APPROVAL OF AGENDA	
6. ADOPTION OF MINUTES	
6.1. October 19, 2021 Societies - Committee of the Whole	5 - 9
<a href="#">2021-10-19 Societies - Committee of the Whole</a>	
7. INFORMATION ITEMS	
7.1. 2022 Grant in Aid & In-Kind Contributions	11 - 16
<i>Donna Monteith, Director of Finance</i>	
<a href="#">Grant in Aid and In-Kind Contributions Report</a>	
8. DELEGATIONS	
8.1. Ucluelet Chamber of Commerce	17 - 18
<i>Seika Anderson, Market Manager</i>	
<a href="#">Ucluelet Chamber of Commerce Request</a>	
8.2. Food Bank on the Edge	19 - 24
<i>Cris Martin, President</i>	
<a href="#">Food Bank on the Edge Request</a>	
8.3. Raincoast Education Society	25 - 26
<i>Mark Maftei, Executive Director</i>	
<a href="#">Raincoast Education Society Request</a>	
8.4. Surfrider Pacific Rim	27 - 28

	<i>Laurie Hannah, Chapter Coordinator</i> <a href="#">Surfrider Pacific Rim Request</a>	
8.5.	Wild Pacific Trail Society <i>Barbara Schramm, President</i> <a href="#">WPTS Request</a>	29 - 33
8.6.	Pacific Rim Hospice Society <i>Tarni Jacobsen, Executive Director</i> <a href="#">Pacific Rim Hospice Request</a>	35 - 37
8.7.	West Coast Multiplex Society <i>Samantha Hackett, Chair</i> <a href="#">West Coast Multiplex Society Request</a>	39 - 44
8.8.	Ukee Sunday Market Society <i>Joy-Lynn Eyford, President</i> <a href="#">Ukee Sunday Market Request</a>	45 - 46
8.9.	Sea View Seniors Society <i>Cathy Whitcomb, Administrative Coordinator</i> <a href="#">Sea View Seniors Society Request</a>	47 - 50
8.10.	Rotary Club of Ucluelet <i>Mary Brunet, Club Secretary</i> <a href="#">Rotary Club of Ucluelet Request</a>	51 - 52
8.11.	Pacific Rim Whale Festival <i>Linda Dressler, Secretary</i> <a href="#">Pacific Rim Whale Festival Request</a>	53 - 55
8.12.	Pacific Rim Toastmasters <i>Julie Beeley</i> <a href="#">Pacific Rim Toastmasters Request</a>	57 - 59
8.13.	Central Westcoast Forest Society <i>Mara McLaughlin, Interpretive Coordinator</i> <a href="#">CWFS Request</a>	61 - 65
8.14.	Coastal Animal Rescue & Education <i>James Rodgers, Co-founder, ED</i> <a href="#">CARE Network Request</a>	67 - 69
8.15.	Ucluelet and Area Childcare Society ( <b>in-person presentation</b> ) <i>Kathy Devries, Daycare Manager</i> <a href="#">Ucluelet and Area Childcare Society Request</a>	71 - 72
8.16.	<b>The following groups have also submitted applications, but will not be presenting to Council.</b>	73 - 74
	British Columbia Association of Surf Instructors <a href="#">BCASI Request</a>	
8.17.	Ucluelet Junior Canadian Rangers <a href="#">Ucluelet Junior Canadian Rangers Request</a>	75 - 76
8.18.	Westcoast Community Resources Society Request	77 - 78

[WCRS Request](#)

- |       |   |         |
|-------|---|---------|
| 8.19. | Girl Guides of Canada<br><a href="#"><u>Girl Guides of Canada Request</u></a>                               | 79 - 81 |
| 8.20. | Ucluelet & Area Historical Society<br><a href="#"><u>Ucluelet &amp; Area Historical Society Request</u></a> | 83 - 87 |
| 8.21. | Ucluelet Aquarium Society<br><a href="#"><u>Ucluelet Aquarium Society Request</u></a>                       | 89 - 94 |
| 9.    | QUESTION PERIOD   |         |
| 10.   | ADJOURNMENT   |         |



**DISTRICT OF UCLUELET**  
**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, October 19, 2021 at 3:30 PM**

Present:       **Chair:**       Mayor Noël  
                  **Council:**     Councillors Cole, Hoar, and McEwen  
                  **Staff:**        Duane Lawrence, Chief Administrative Officer  
                          Joseph Rotenberg, Manager of Corporate Services  
                          Paula Mason, Administration Clerk

Regrets:       Councillor Kemps

**1. CALL TO ORDER**

The meeting was called to order at 3:30 PM.

**2. ACKNOWLEDGEMENT OF THE YUULU?IL?ATH**

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

**3. NOTICE OF VIDEO RECORDING**

Audience members and delegates were advised that the proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

**4. LATE ITEMS**

There were no late items.

**5. APPROVAL OF AGENDA**

**5.1 October 19, 2021, Regular Committee of the Whole Agenda**

2021.2025.COW    **It was moved by Councillor McEwen and seconded by Councillor Cole**  
***THAT Council approve the October 19, 2021, Agenda as presented.***

CARRIED.

**6. UNFINISHED BUSINESS**

There was no unfinished business.

**7. MAYOR'S ANNOUNCEMENTS**

There were no announcements.

**8. PUBLIC INPUT AND DELEGATIONS**

**8.1 A representative from each community group was invited to provide an update on group activities.**

Cathy Whitcomb - Sea View Seniors Housing Society

Ms. Whitcomb noted:

- challenges with hosting events due to COVID-19;
- that Forest Glenn is now a emergency warming centre; and
- residents have received COVID-19 booster shots.

Mishele Gagne - West Coast Multiplex Society

Ms. Gagne noted:

- the annual fundraising golf tournament was a success;
- their recently hockey tournament for youth aged 5-11;
- they have applied for grant funding for phase one of the multiplex project;
- fundraising for phase two of the project will commence soon. .

Faye Missar - Coastal Family Resource Coalition

Ms. Missar noted:

- a free screening of the Gabor Mate film "Wisdom of Trauma" on Thursday evening;
- the Harm Reduction Group's current focus is alcohol abuse; and,
- a lead organization is being sought to address issues associated with crisis housing for youth.

Cris Martin - Food Bank on the Edge

Ms. Martin noted:

- a grant funded new refrigeration units that District staff installed;
- submitting a grant application for funding to construct their new facility on District owned lands;
- the society's new website, [foodbankontheedge.ca](http://foodbankontheedge.ca); and,
- Christmas hampers will not be delivered this year.

Central West Coast Forest Society - Mandala Smulders

Ms. Smulders:

- outlined ongoing projects; and
- explained that work on the Walk in the Trail is on schedule to be completed over the next couple of weeks.

Barbara Schramm - Wild Pacific Trail Society

Ms. Schramm noted:

- educational programming was offered on the trail through the Raincoast Education Society and the Central West Coast Forest Society, each day in August;
- additional funding is being sought to hire their full staff compliment;
- interpretative signage for the Ancient Cedars Loop is under development; and
- the opening and dedication at the Spring Cove trail.

Emily Coombs - Canadian Rangers

Ms. Coombs noted:

- 19 local members;
- a new commanding officer and mandate which focuses on community support and key community needs, rather than wilderness survival;
- upcoming Light Urban Search and Rescue training; and
- the 75th anniversary for the Rangers in June of 2022.

Rebecca Hurwitz - Clayoquot Biosphere Trust

Ms. Hurwitz noted:

- the 2010-2020 Periodic Review Self-Study is now available on their website and the Canadian Biosphere Reserves Association has recommended the continued Biosphere designation;
- the rezoning application for the Biosphere Centre is in process; and,
- CBT is reviewing their grant to consider equity issues.

James Rogers - CARE Network

Mr. Rodgers:

- outlined the services CARE Network provides to local governments;
- noted the beer they are brewing with locally sourced hops, in partnership with Vancouver Island Brewing Company, which will be featured at the Black Rock Resort; and
- they are applying to the ACRD for increased space at the Airport.

Girl Guides - Heather Reddick

Ms. Reddick noted:

- this year's enrollment and the Pathfinders and Girl Guides meeting schedule; and
- the Girl Guides will be selling cookies this year.

Tourism Ucluelet - Denise Stys-Norman

Ms. Stys-Norman noted:

- an almost 30% increase in visitation to Vancouver Island over the summer;
- TU marketing now focuses on responsible and sustainable travel;
- ongoing work on the Tourism Masterplan including the recent open house; and
- the Visitor Centre is running on limited hours do to staffing issues.

Tarni Jacobsen - Pacific Rim Hospice Society

Ms. Jacobsen noted:

- the 7 week Youth Peer Educator skill building program has commenced - next enrollment will be in February 2022;
- the Shelter in the Storm grief group will start on November 4, 2021 and will also run for 7 weeks;
- ongoing Cancer Support group meetings - next meeting on October 28, 2021; and

- work with the West Coast Senior Services Network and the Coastal Family Resource Coalition to bring the "Better at Home" program to the West Coast.

Linda Dressler - Whale Festival Society

Ms. Dressler noted:

- the society is seeking new board members;
- their focus is on reinventing the Whale Festival to address COVID-19 requirements, virtual presentations. Last year people from around the world participated online in the festival;
- their AGM is on November 2, 2021

Laurie Hannah - Surfrider Foundation Pacific Rim

Ms. Hannah noted:

- current focus areas and campaigns;
- upcoming fundraising events and the need for new funding options;
- information about ACRD's Composting Program which will be rolling out in September 2022; and
- they are currently working to replace floats at the First Street dock in Tofino.

Nick Haisch - BC Association of Surf Instructors

Mr. Haisch:

- noted the mandate of this organization and advocated for the reinstatement of lifeguards at Long Beach; and
- addressed questions about surf helmets.

Council noted the need for helmets in the surf.

Julie Beeley - Toastmasters

Ms. Beeley noted:

- challenges with meeting via Zoom;
- this organization is seeking new members; and
- meetings are held weekly on Mondays from 6:45 PM - 7:45 PM

Laurie Gehrke - Ucluelet Chamber of Commerce

Ms. Gehrke noted:

- the Chamber of Commerce is closing their brick and mortar office;
- considering options for this space;
- a partnership with Port Alberni on a "Shop Local";
- the Common Ground Market, established for local artisans, is off to a good start and two Night Markets have been held;
- Midnight Madness will occur in some fashion this year; and
- the Edge-to-Edge Marathon is scheduled for October 2022.

**9. REPORTS**

**9.1 Grant in Aid and In-Kind Contribution Requests (verbal report)**  
*Donna Monteith, Chief Financial Officer*

Duane Lawrence, Chief Administrative Officer, outlined key dates associated with the Grant In Aid and In-Kind Contribution program.

**10. OTHER BUSINESS**

There was no other business.

**11. QUESTION PERIOD**

There were no questions.

**12. CLOSED SESSION**

There was no closed session.

**13. RECONVENE FROM CLOSED SESSION**

**14. ADJOURNMENT**

The meeting adjourned at 5:30 PM.

**CERTIFIED CORRECT:** Minutes of the Committee of the Whole Meeting held on Tuesday, October 19, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

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Mayco Noël  
Mayor

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Joseph Rotenberg  
Corporate Officer





## REPORT TO COMMITTEE OF THE WHOLE

Council Meeting February 15, 2022  
500 Matterson Drive, Ucluelet, BC V0R 3A0

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<b>FROM:</b>	DONNA MONTEITH, DIRECTOR OF FINANCE	<b>FILE NO:</b> 1850-01
<b>SUBJECT:</b>	2022 GRANT IN AID & IN-KIND CONTRIBUTIONS 2022	<b>REPORT NO:</b> 21-18
<b>ATTACHMENT(S):</b>	2022 GRANT IN AID / IN-KIND APPLICATIONS SUMMARY MUNICIPAL POLICY NUMBER 5-1850-2	

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### SUMMARY OF DESIRED OUTCOME

That the Committee of the Whole consider applications for 2022 Grant in Aid and In-Kind Contributions as presented by local groups, societies and organizations. As shown in the attached 2022 Grants in Aid Applications Summary, this year we have thirteen Grant in Aid requests and twelve In-Kind Contribution requests.

### BACKGROUND

Each year local community groups, societies, and organizations request financial assistance from the District of Ucluelet, for use in specific projects. In-kind requests for the rental/lease of facilities owned and operated by the District are also received annually.

Applicants are provided the opportunity to make a presentation to Council in support of their application. At a subsequent meeting of Council a final decision will be made on the applications, and communication is sent to all applicants advising of Council's decision. Grant financial payments will be made to successful applicants by March 31, 2022 and in-kind support contributions will be communicated to the appropriate department.

Applicants must meet the following eligibility requirements for grants in aid and in-kind contributions:

- a) Not-for-profit community organizations operating within the District of Ucluelet or which provide a social service to Ucluelet residents. Preference will be given to organizations based in Ucluelet or those that provide a social service to Ucluelet residents and where there is no overlapping service already existing;
- b) The signature on the application must be an authorized signatory and representative of the organization;
- c) Project must be completed within 12 months of receipt of the grant;
- d) It should be a goal of each organization to reduce the amount of financial support requested from the District of Ucluelet in each subsequent fiscal year.

The following types of proposals are ineligible and will not be considered by Council:

- a) Proposals requesting funding for sports organizations for competition/travel expense;

- b) Monies to subsidize a commercial organization;
- c) Projects that duplicate projects, programs, services or events already provided within the District of Ucluelet;
- d) Assistance for the payment of property taxes or various programs or services legislated by other levels of government;
- e) Proposals for support of research activities, staff training or professional activities;
- f) Proposals from individuals;
- g) Proposals from groups that did not submit the required final report from grants received in previous years.

**Respectfully submitted:**                      DONNA MONTEITH, DIRECTOR OF FINANCE

**District of Ucluelet  
Council Grants-in-Aid Requests  
2022**

	<b>2022 Requests</b>	<b>2022 Actual</b>	<b>2021 Requests</b>	<b>2021 Actual</b>
Army Navy & Air Force Veterans				
BC Association of Surf Instructors	1,000			
CARE Network	7,000			
Clayoquot Biosphere Trust			1,000	1,000
Central Westcoast Forest Society	3,500		2,500	2,500
Food Bank on the Edge	2,000		2,000	2,000
Pacific Rim Arts Society				
Pacific Rim Hospice Society	4,000		3,000	3,000
Pacific Rim Whale festival	1,500		1,500	1,500
Raincoast Education Society	9,000			
Seaview Seniors' Housing Society	250			
Surf Rider - Pacific Rim	3,910		2,500	-
Ucluelet Aquarium Society	250			
Ucluelet Chamber of Commerce				
Ucluelet Junior Canadian Rangers				
Ukee Public Market Society				
USS \$500 scholarship	500		500	500
West Coast Community Resources Society			2,500	2,500
West Coast Mutlplex Society	5,000			
Wild Pacific Trail Society	3,500			
<b>TOTAL GRANTS REQUESTED/APPROVED</b>	<b>41,410</b>	<b>-</b>	<b>15,500</b>	<b>13,000</b>
<b>Maximum Approved Grant Budget</b>	<b>20,808</b>		<b>20,400</b>	<b>20,400</b>
<b>Over/(Under) Budget</b>	<b>20,602</b>	<b>-</b>	<b>(4,900)</b>	<b>(7,400)</b>

**Note:**

The USS Scholarship request comes via letter in January. It does not denote an amount but Council usually approves \$500

**District of Ucluelet  
In Kind Contributions  
2022**

	<b>2022 Requests</b>	<b>2022 Actual</b>	<b>2021 Requests</b>	<b>2021 Actual</b>
Ucluelet Chamber of Commerce	1,325			
Ucluelet Chamber of Commerce - Parking <b>Facility Fees Waived or (in-kind)</b>	3,000		3,000	3,000
1st Ucluelet Scouts				
Girl Guides of Canada	975		725	725
Food Bank on the Edge	270		350	350
Central Westcoast Forest Society				
Pacific Rim Arts Society				
Pacific Rim Whale Festival Society	1,500		2,000	500
Pacific Toastmasters	850		700	700
Paula Ross Dance Society			1,375	1,375
Raincoast Education Society				
Rotary Club	250			
Ucluelet & Area Childcare Society	43,466		43,000	35,080
Ucluelet & Area Historical Society	385		1,410	1,410
Ucluelet Chamber of Commerce				
Ucluelet Junior Canadian Rangers	975		725	725
Ucluelet Sunday Market Society	150			
Westcoast Community Resources Society	5,000		5,700	5,700
<b>TOTALS</b>	<b>58,146</b>	<b>-</b>	<b>58,985</b>	<b>49,565</b>
<b>Maximum Approved Contributions Budget</b>	<b>46,000</b>		<b>46,100</b>	
<b>Over/(Under) Budget</b>	<b>12,146</b>	<b>-</b>	<b>12,885</b>	<b>49,565</b>

**Note:**

Includes Chamber of Commerce contribution \$3000 for Co-op Parking Lot Lease



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**POLICY NUMBER:** 5-1850-2

**REFERENCE:**  
Grants In Aid & In-Kind Contributions

**ADOPTED BY:**  
Council  
November 12, 2019

**AMENDED DATE:**  
N/A

**SUPERSEDES:**  
5-1850-1

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**DEPARTMENT:**  
Finance

**EFFECTIVE DATE:**  
November 12, 2019

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**Policy Statement:**

Page 1 of 3

The District of Ucluelet provides grants in aid to financially assist community groups, not-for-profit societies and organizations for a specific project. Council also provides in kind contributions towards rentals and leases of facilities owned/operated by the District. It is recognized these organizations are valuable in helping the District provide a community focus. Funding decisions will be made on a year to year basis and continuing support should not be anticipated.

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**1. Criteria:**

Criteria for evaluating proposals for grants in aid and in-kind contributions will be as follows:

- a) Not-for-profit community organizations operating within the District of Ucluelet or which provide a social service to Ucluelet residents.
- b) It should be a goal of each organization to reduce the amount of financial support requested from the District of Ucluelet in each subsequent fiscal year.
- c) The signature on the application must be an authorized signatory and representative of the organization.
- d) Project must be completed within 12 months of receipt of the grant.
- e) Preference will be given to organizations based in Ucluelet or those that provide a social service to Ucluelet residents and where there is no overlapping service already existing.

**2. Ineligible Proposals:**

The following types of proposals are ineligible to receive grants in aid or in-kind contributions and will not be considered by Council:

- a) Proposals requesting funding for sports organizations for competition/travel expense.
- b) Monies to subsidize a commercial organization.



- c) Projects that duplicate projects, programs, services or events already provided within the District of Ucluelet.
- d) Assistance for the payment of property taxes or various programs or services legislated by other levels of government.
- e) Proposals for support of research activities, staff training or professional activities.
- f) Proposals from individuals.
- g) Proposals from groups that did not submit the required final report from grants received in previous years.

### **3. Application Procedure:**

- a) Application forms are available online at [www.ucluelet.ca](http://www.ucluelet.ca) or by emailing a request to [finance@ucluelet.ca](mailto:finance@ucluelet.ca). Completed forms and all supporting documentation may be delivered to 200 Main Street, mailed to Box 999 Ucluelet BC, V0R 3A0 or submitted by email to [finance@ucluelet.ca](mailto:finance@ucluelet.ca).
- b) All applications must be received by December 15 each year.
- c) Each application should include the following details:
  - the nature, goals and objectives;
  - the names of those involved and if applicable a list of the Board of Directors;
  - projected statement of revenue and expenses;
  - additional support the organization currently receives from the District of Ucluelet: permissive tax exemption; in-kind donations; waiving of rental fees; and
  - any additional funding sources;
  - amount of funding requested.

### **4. Grant & In-Kind Contribution Review Process:**

- a) Applications will first be reviewed by the Finance Department to ensure each application is eligible and complete; no application will be considered if it is incomplete or if a previous grant was provided and the conditions of funding specified in this policy or by resolution of Council were not fully satisfied.
- b) Council will meet to review the applications prior to February 28 each year.
- c) At that meeting, applicants will be permitted 5 minutes to make a presentation to Council supporting their application.
- d) At a subsequent meeting, Council will make the final decision on the applications.
- e) The financial plan will be updated to reflect the total amount of grants and in-kind support to be provided by Grants in Aid and Council Contributions.
- f) Grant financial payments will be made prior to March 31 each year.
- g) Any in-kind support contribution will be communicated to the appropriate departments.



- h) Communication will be sent to all applicants by the Finance department advising them of Council's decision.
- i) A list of grant recipients will be posted in the annual statement of financial position (SOFI).

**5. Conditions of Support:**

- a) Funding must be used for the purpose requested. Any funds not used for the requested purpose must be returned to the District of Ucluelet.
- b) District of Ucluelet financial support must be acknowledged at the event or in all printed publicity material relating to the funded activity.
- c) A final report must be submitted to Council by February 28 of the following year including a financial summary of the project.



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Mayor Mayco Noël  
District of Ucluelet



DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet Chamber of Commerce		
Society Registration #: XS0074320	Contact Person: Laurie Gehrke	Contact Person Position: President
Phone: 250 726-4641	Fax:	E-mail: info@uclueletchamber.com
Mailing Address: PO Box 428, Ucluelet, BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input checked="" type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To promote local business and advocate for the needs of the business community.	
Organization's Objectives (attach additional information if available): The Ucluelet Chamber of Commerce is a non-partisan business organization that exists to meet the needs of the business community and foster a prosperous and healthy local economy.	
Nature of Services Provided by Organization: The Ucluelet Chamber of Commerce provides training and education workshops, business support, advocacy with local, provincial and federal government. Organizes and participates in local business events to promote buy local.	
How many people do you expect to serve by this Application?  200	Who are the people to benefit from your activity or functions? The business community of Ucluelet benefit from the Chamber of Commerce. Residents and visitors to the community benefit from Chamber events and activities.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

The Chamber of Commerce would like to request meeting room space in-kind at the Ucluelet Community Centre for the 2022 Edge to Edge Marathon registration package pick up. October 14th - 17th, 2022, 8 hours a day.

We would like to request the use of the Sea Plane Base field for the West Coast Summer Night Markets in-kind. One evening a month May 18th, June 29th, July 27th, August 31st. 8 hours a month.

Implications for the Organization if this application is not approved.

Would the project occur if partial funds were awarded?

The Chamber of Commerce has not been able to hold large events over the last two years. We are striving to return to hosting profitable events. The assistance of the District would be greatly appreciated.

The 2022 Edge to Edge Marathon and West Coast Summer Night Market projects would proceed if partial funds were awarded.

Board of Directors - Laurie Gehrke, Graham Aspinall, Suzanne May, Courtney Johnson, Lara Kempes, Denise Norman-Sty, Mary Brunet, Bernie Herbert, Sandy Rantz, Tom Foote, Dian McCreary,

Grant-In-aid Amount Requested: \$  
(not applicable to In-Kind requests)

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Laurie Gehrke 
Position\Title:	President
Date of Application:	Dec 9/21

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	

**Paula Mason**

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**From:** Barbara Millar <[REDACTED]>  
**Sent:** December 13, 2021 8:45 AM  
**To:** District of Ucluelet Finance Dept.  
**Subject:** Food Bank on the Edge GIA Application  
**Attachments:** GIA\_APPN\_FBOTE\_DEC2021.pdf; GAI 2021 Final Report.docx; FBOTE YE MAR 31, 2021.pdf; FBOTE GIA ADDITIONAL INFORMATION.docx; Budget 2021-2022.xlsx

**[External]**

Good Morning Donna and Team,  
Please find attached our documents for this year's Grants in Aid Application.  
Thank you for your consideration.  
Most sincerely,  
Barbara Millar



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Food Bank on the Edge		
Society Registration #: 884556911-RR001	Contact Person: Cris Martin	Contact Person Position: President
Phone: [REDACTED]	Fax: n/a	E-mail: foodbankedge@gmail.com
Mailing Address: BOX 1146 Ucluelet BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To operate a food bank for the residents of the West Coast of Vancouver Island	
Organization's Objectives (attach additional information if available): To do all such things as are incidental or conducive to the attainment of the purpose of our organization	
Nature of Services Provided by Organization: -Weekly hamper distribution to each client -delivery of hampers in partnership with WCRS -annual Christmas hampers -offer support for other community food programs	
How many people do you expect to serve by this Application?  80 -100 hampers /month	Who are the people to benefit from your activity or functions? -all registered food bank clients in Ucluelet, Tofino and surrounding Indigenous communities

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

The GIA would be used to purchase food when donated food items are depleted. FBOTE is supported by donations from the community; however most items/donations are seasonal in December.

Request in kind contribution of the use of a District facility (UCC or Rec Hall to be determined) for two days in Dec 2022 to assemble the Christmas Hampers

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

FBOTE will continue to offer monthly hampers and monthly top-up to our clients as our first priority

We would re-evaluate our support to the community in other areas if funding was reduced.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 2000.00
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**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Barbara Millar
Position\Title:	Treasurer
Date of Application:	Dec 12, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	

**Food Bank on The Edge  
BUDGET PROJECTION 2021-2022**

**REVENUE**

**Donations**

Donations - Other Charities	for New Building	100,000.00
Donations - Business		8,000.00
Donation Government		7,000.00
Donations - Individuals		11,000.00
Donations - Christmas Hamper		10,000.00

Donations -Other	Food Bank Canada Grant for equi	35,000.00
Donations - Other	Food Bank Canada Grant for food	9,950.00
Donations - Bottles		6,000.00

**Total Donations** 186,950.00

**NEW BUILDING Donation in Reserve** -100,000.00

Net Donations 86,950.00

**Other Revenue**

Interest & Dividends Revenue	22.41
Patronage Refund	548.00

**Total Other Revenue** 87,520.41

**TOTAL REVENUE** 174,470.41

**EXPENSE**

**General & Administrative Expenses**

Advertising & Promotions	1,050.00
Consulting	5,000.00
Groceries	50,000.00
Christmas Hamper - Groceries	10,000.00
Service Contract	2,000.00
Volunteer Appreciation	300.00
Insurance	3,573.10
Interest & Bank Charges	100.00
Office Supplies	2,000.00
Repair & Maintenance	2,000.00
Telephone	2,800.00
Travel & Workshops	1,750.00
Utilities	3,000.00
Grants (WCRS)	2,000.00

**Total General & Admin. Expenses** 85,573.10

**TOTAL EXPENSE** 85,573.10

NET INCOME

1,376.90

Generated On: 12/12/2021

**ADDITIONAL INFORMATION PER GRANT CRITERIA**

**List of Board of Directors**

Cris Martin, President

Tierney Schievink, Vice - President

Barbara Millar, Treasurer

Laurie Bird, Secretary

Susanne Bisaro, Director

Lyvi Rivera, Director

Annie Goertzen, Director

**Other Grants and Donations:**

District of Ucluelet – permissive tax exemption

Please see attached financial statements for YE Mar 31, 2021 for other grants and donations summary



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Raincoast Education Society		
Society Registration #: 893198614 RR0001	Contact Person: Mark Maftai	Contact Person Position: Executive Director
Phone: [REDACTED]	Fax:	E-mail:
Mailing Address: mark@raincoasteducation.org		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To deliver science-based educational programming, conduct research/monitoring	
Organization's Objectives (attach additional information if available): The mission and mandate of the Raincoast Education Society is "to shape an environmentally sustainable future for the Clayoquot and Barkley Sound region through education and community stewardship." Our aim is to enable citizens within and beyond the Clayoquot and Barkley Sound region to participate knowledgeably, effectively and responsibly in the work of shaping this future. We are a registered non-profit charity organization.	
Nature of Services Provided by Organization: Our programming falls into three categories: adult education; youth education; research and monitoring. This application for support is specific to our Raincoast Field School program which offers approximately 100 field trips per year to students at UES. These trips are led by a certified RES instructor with a science education background who works with teachers at UES to adapt the BC science curriculum for each grade to an outdoor setting.	
How many people do you expect to serve by this Application?  We reach every single student at UES, from K-7 (approx. 200).	Who are the people to benefit from your activity or functions? Each and every student K-7 will get to go on about 10 field trips per year through this program at no charge. We have a tremendous amount of support from parents, teachers and the UES admin to run this program.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

We established the Ucluelet Field School program with the hope that we could replicate the model we operate the identical Tofino program on, funding the program through community and business donations. To date, we have had very little success in generating any significant support for this program from the Ucluelet business community. Tofino businesses currently subsidize the Ucluelet program, but it seems unlikely this will be sustainable in the long term. We are going to run this program as long as we can, but it ultimately requires financial support from the community to be viable. We are actively pursuing multiple other funding sources. We are requesting approximately 15% of the program cost from the District.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 9,000
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**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Executive Director
Date of Application:	Dec 13, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Surfrider Pacific Rim		
Society Registration #: 805979424RR0001	Contact Person: Laurie Hannah	Contact Person Position: Chapter Coordinator
Phone: [REDACTED]	Fax:	E-mail: chaptercoordinator@pacifi
Mailing Address: P.O. Box 1459, Tofino, V0R2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Te protection and enjoyment of the ocean, beaches and waves for all people.	
Organization's Objectives (attach additional information if available): Our Chapter's focus in divided into three main pillars which are ending plastic pollution; implementing circular solutions for local waster pollution issues; and engaging youth, individuals, businesses and government in Ocean Friendly initiatives.	
Nature of Services Provided by Organization: Surfrider Pacific Rim's services are both environmental and social in nature; to address our unique environmental challenges, we collaborate across sectors to create systemic change. We provide cigarette butt collection through our Hold on to your Butt Campaign collecting cigarette butts from 18 businesses in Ucluelet and 31 in Tofino. We would like to increase this number in Ucluelet.	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?
The CBT 2016 Vital signs stated that the Ucluelet population was 1717 and our hope is to reach everyone!	Our programs will benefit all community members that access the West Coast Landfill as our efforts support waste diversion. This includes residents, business owners and visitors alike as well as the local marine environment that is impacted by cigarettte butt pollution.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 Through our Hold On To Your Butt Campaign, we recycle cigarette butts in Tofino and Ucluelet - keeping them out of the landfill and marine environment. Since 2017, we've recycled 1 Million butts to Terracycle where they get recycled into plastic lumber and pallets. In 2021 we recycled over 7000 cigarette butts in our local region. Presently, we are stalled on the completion of an educational video to showcase the newly completed cigarette butt surfboard which was shaped by a local Ucluelet shaper Jesse of Someseaco and videographer Mike Durand. Once we complete this production it will educate local businesses and community members about the program and increase participation. We would also like to purchase additional cigarette butt canisters from Terracycle to encourage more local businesses to join our collection service.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 We may not be able to complete this video production and provide more canisters to local businesses to participate in this program.

**Budget**

Video production- \$3000

Cigarette Butt Canisters - \$130 each X 7 canisters with shipping \$910

The District of Ucluelet will be given credit in the video as being the sponsor.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ <b>3910.00</b>
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**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Laurie Hannah
Position\Title:	Chapter Coordinator
Date of Application:	December 15th, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: The Wild Pacific Trail Society		
Society Registration #: 885023028RR0001	Contact Person: Barbara Schramm	Contact Person Position: President
Phone: 250-726-7481	Fax:	E-mail: info@wildpacifictrail.com
Mailing Address: PO Box 572, Ucluelet, BC, V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separatedocument.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Please see attachment for application details and responses.	
Organization's Objectives (attach additional information if available):	
Nature of Services Provided by Organization:	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

Grant-In-aid Amount Requested: | \$3,500.00  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	President of the WPTS
Date of Application:	09-December-2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

## **Grant-In-Aid Application Form for Wild Pacific Trail Society**

### **Purpose of Organization:**

WPTS Vision: To inspire a personal connection with nature to create a wave of change for environmental stewardship. WPTS Mission: To promote and protect a spectacular coastal trail network, where the temperate rainforest meets the ocean, that is accessible to everyone and showcases the natural and cultural treasures of the Ucluth Peninsula.

- To inspire people through sharing perspectives about the culture, history, and nature of this area.

### **Organization's Objectives:** Inspiration through Nature

- Educational enrichment of the trail experience that inspires environmental awareness/ stewardship.
- Protection-to preserve the Wild Pacific Trail's natural wilderness and its wild and rugged beauty, magnificent vistas, and seascape. Leave no trace.
- Accessibility-to ensure the Trail remains free (no admission or parking fees) and accessible to all.
- Sustainability-nurture community support and grow charitable giving and sources of funding to sustain the Wild Pacific Trail's core activities.

### **Nature of Services Provided by Organization:**

Services provided by the Wild Pacific Trail Society include:

- Trail Building:** Oversight and building of the Wild Pacific Trail.
- Educational Programs:** Development and delivery of educational programming on the natural environment and the cultural history of the coast.
- Recreational Opportunities:** the physical Trail itself provides a form of exercise and social interaction for individuals, overall contributing to a healthier, more cohesive community.
- Safety Initiatives:** promote the safety of trail users through initiatives such as CoastSmart and WildSafe BC's human/wildlife interaction guidelines.
- Environmental Stewardship:** promote the minimization of impact by trail users on the WPT's natural environment to ensure its protection for future generations. By enriching one's understanding, it will lead to environmental appreciation and acts of stewardship.

### **How many people do you expect to serve by this Application?**

On average, the Wild Pacific Trail Society yearly sees **750,000** individuals utilize various sections of the Trail. These statistics include local residents and visitors alike. The interpretive signs will provide a permanent source of information that is free and accessible year-round. Signs are a renewable educational investment for hundreds of thousands of users.

### **Who are the people to benefit from your activity or functions?**

The people that will benefit from our educational programming are local residents, school-aged children and youth, and visitors to the area.

The Wild Pacific Trail is a unique classroom that presents incredible opportunities to connect people to nature. The Ancient Cedars interpretive trail and signs will allow trail users to fully immerse themselves in the temperate coastal rainforest and learn the significance of these ancient trees. The WPTS continually strives to extend the classroom to encompass the outdoors and to increase outdoor learning opportunities for student in our local public schools. School groups will have better learning (and teaching) opportunities and recreational users will have a better understanding of the environment.

Our project fosters inter-generational learning and teaching as we will work closely with the members of the Ucluelet First Nation for signage content that is reflective of the Nuuchahnulth culture and language and the ancient and continued interconnections between the local landscape, the ocean and First Nations culture. We hope that trail users share the information and inspiration from the interpretive signs beyond the Trail at their own home, school, community or in future naturalist experiences elsewhere, promoting the exportability of the stewardship messaging.

### **Activity or Functions to be supported by this application:**

#### **Inspiration through Nature:**

The WPTS wishes to design interpretive signage for our Ancient Cedars Loop, a section on the Trail that showcases old-growth Sitka Spruce, Western Hemlock and giant Red Cedars (the oldest trees on the Ucluelet Peninsula). The trees here are estimated to be over 800 years old. The signs will provide interesting insight into the old growth ecosystem while deepening one's relationship and connection to these sacred trees.

The Trail Society hopes to convey these ancient trees' cultural and bio-diverse uniqueness via four interpretive signs to be designed and installed on the Ancient Cedars Trail.

Ancient Cedars Interpretive Displays will include:

- **“Talking Trees & Magic Moss”** – Explore the surprising life of trees! Learn how trees communicate through underground network of mycelium (fungus root web).
- **“Old Growth Teachings”** – Learn about the incredible biodiversity that is supported by rare and endangered old growth forests. Iconic examples of gigantic nurse-logs, raised root systems, and giant trees covered in mosses, fungi, lichens and ferns set the stage for learning here.
- **3 ELDERS: “Sitka Spruce (tuhamapt), “Western Red Cedars (huumiis)” & “Western Hemlock (q“iḷaqmapt)”** – signage will build a personal connection to each species, and what makes it unique. Fun facts, ID tips and examples of their traditional uses. Located at a “3 elders” gathering of big trees. Users can study an extra-wide sign panel featuring the actual trees in a trail pull-out.
- **“Huumiis”** – A species that has long been acknowledged as the tree of life for indigenous peoples, the deep significance of these life-giving cedars and how they remain key to coastal life will be depicted at the side of the biggest tree.

**Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?**

If this application is not approved or if partial funds were awarded, the Wild Pacific Trail Society's Ancient Cedars interpretive signs project would be scaled back. Our ability to design and produce the proposed number of signs would be limited.

**Grant-In-Aid Amount Requested: \$3,500**

**Budget: Ancient Cedars Interpretive Signage Project**

Expenses	Description	Total Cost	
Salary (Project creation)	4 signs @ \$1140 per sign average (Concept development based on expert research. Copy, layout & illustration for signs, site placement & oversight on manufacturing).	\$ 4,560.00	
Salary (Administration)	Project support, editing, District liaison, grant reporting and promotion of new signs.	\$ 500.00	
Installation Wages	Wages for site prep and installation of 4 signs @ \$150 per sign.	\$ 600.00	
Manufacture of Signs	Fabrication costs for making 4 signs (anti-graffiti, durable emulsion on aluminum/ Sintra)	\$ 1,400.00	
Shipping	Shipping of signs	\$ 200.00	
Research & tree expert	Expert consultants and First Nations content. Copy for each topic. In-kind and for hire.	\$ 1,500.00	
Tree expert	In-kind or fee, maybe CWFS	\$ 500.00	
Yuulu?i?ath consultant	Consultant stipend (with in kind support)	\$ 200.00	
Sign Installation Material	Sign supports & site preparation	\$ 500.00	
Advertising	Promotion of interpretive signs (advertising & social media).	\$ 150.00	
Opening Event	Special event materials	\$ 100.00	
Total Expense		\$ 10,210.00	
Revenue	Description (Cash or in-kind)	Confirmed or Pending	Total Value
District of Ucluelet	Cash, sign approvals, supports/site prep.	Pending	\$ 3,500.00
Wild Pacific Trail Society	Cash	Confirmed	\$ 4,360.00
Environmental/ History Research: -Biologists -Andy MacKinnon/UVIC students	In-kind-research time & materials (photo archives, education materials)	Confirmed in-kind research time	\$ 1,500.00
Tree expert such as CWFS	In-kind	Pending	\$ 500.00
Yuulu?i?ath consultant	Consultant stipend	Pending in kind	\$ 200.00
Westerly News	In-kind articles and discounts on advertising rates	Confirmed	\$ 150.00
Total Revenue			\$ 10,210.00





DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Hospice Society		
Society Registration #: 89192 4771 RR 0001	Contact Person: Tarni Jacobsen	Contact Person Position: Executive Director
Phone: 250-725-1240	Fax: 250-725-1240	E-mail: ed@pacifcrimhospice.ca
Mailing Address: PO Box 7 240 Neill Street Tofino BC V0R2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To enhance the quality of life for individuals and families in Pacific Rim...	
Organization's Objectives (attach additional information if available):  To provide social, emotional, spiritual and educational support for individuals across the lifespan. All services for clients are provided at no cost. Supporting community members in all ten west coast communities. To provide inclusive and welcoming programs and services to all community members.	
Nature of Services Provided by Organization:  Grief and Loss counselling and support to children, youth and adults. Grief support groups to youth and adults. Support to individuals who are dying and their families. Companioning isolated and frail seniors, social programs for seniors. Education.	
How many people do you expect to serve by this Application?  60 people served	Who are the people to benefit from your activity or functions? Youth ages 12-29 directly Family, friends, school staff

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Registered Clinical Counsellor providing one to one grief counselling to youth ages 12-29.

Estimated clients: 40 youth

Registered Clinical Counsellor facilitating two Youth Peer Mentorship Programs each year. This seven week program focuses on giving youth the tools to help themselves and their peers through challenging times.

Workshop topics include: What is grief; healthy communication and active listening skills; heart break and healthy relationships; challenges with home life; challenges with friends; local supports and how to reach out for help.

Estimated participants: 20 youth.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

PRHS would still provide much needed services and seek alternate funding sources.

Grant-In-aid Amount Requested: | \$ **4000.00**  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Executive Director
Date of Application:	December 7, 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

**Pacific Rim Hospice Society:**

*Purpose:*

To enhance the quality of life for individuals and families in the Pacific Rim region during illness, injury, death and grief through education and compassionate care.

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**Budget for Youth Grief Program:**

Total Program Costs: \$13,690.40

Total Contribution Requested from District of Ucluelet: \$4000.00

*Counsellor:*

\$40/hr x 40 youth x 6 sessions each = 9600.00 +MERCs (18%) \$1728.00

Total Counselling: \$11,328.00

*Peer Mentoring Program:*

7 weeks @ 3 hrs each week x \$40/hr = \$840.00 + MERCs (18%): \$151.20

Total: \$991.20 each program

Two Peer Mentorship Programs: \$1982.40

Sub-total: \$13,310.40

Marketing: \$100.00

Food each session @40 x 7= \$280.00

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**Total Program Costs: \$13,690.40**





## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: West Coast Multiplex Society		
Society Registration #: 81333 3754 RR001	Contact Person: Samantha Hackett	Contact Person Position: Chair
Phone: [REDACTED]	Fax:	E-mail: Samantha@longbeachlodgere
Mailing Address: PO Box 304, Tofino, BC, V0R 2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input checked="" type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: See attached doc.	
Organization's Objectives (attach additional information if available): The West Coast Multiplex Society's objective is to develop a regional recreational facility to serve multi-generational families and to meet the growing needs of our 8 west coast communities. The project will feature an arena in phase one, a pool in phase two, and potential additional amenities as subsequent phases.	
Nature of Services Provided by Organization: Create a regional recreational strategy between all 8 west coast communities and organizations to support the fundraising efforts for a recreational facility on the west coast. It will include pre-during-post construction and campaign elements.	
How many people do you expect to serve by this Application?  Approx. 10,000 community members living in our 8 west coast communities plus visitors.	Who are the people to benefit from your activity or functions? All residents; from youngest to oldest, participants or spectators, we foresee all residents at one point or another taking part in activities offered at the future West Coast Multiplex facility!

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 Create and facilitate stakeholders working groups to bring clarity, unity and strengthen regional support to the west coast recreational facilities grant applications. Scope of work will include but not limited to:

- a) Establish recreational priorities on a regional level to submit only one grant application at once.
- b) Determine who will own and manage the future Multiplex facility.
- c) Renew MOU including a) b) and the coordinating agency for the Multiplex project.
- d) Confirm commitments from each owner's group member to planning/campaign seed funding, capital funding, and operational funding.
- e) Engage financing and construction partners.
- f) Develop the working plan for the project (pre-during-post construction and campaign, with focus on WHO, HOW, accountability/feedback loops, etc.). And much more...

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 If funds are not approved or partially awarded, this project will need to find different funding sources and/or reduce contractor's scope of work, which will result in considerable delays to the project .

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 5,000
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**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Chair
Date of Application:	December 14, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	

**DISTRICT OF UCLUELET**  
**2022 GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION – ADDITIONAL DOCUMENT**

**Name of Organization:** West Coast Multiplex Society

**Purpose of Organization:**

The Purpose of the society is to organize, establish, acquire and maintain a recreation facility including buildings and machinery for the establishment of an arena and associated facilities and amenities for the benefit of persons living in the Ucluelet/Tofino and region in the province of British Columbia.

To acquire, take and hold gifts of contributions, donations, devises and bequests of real and personal property and rights of every nature and description and to use and deal with the same for the carrying out of the above purposes.

To do all such things as are necessary and conducive to the attainment of the above objects, or any of them.

**DISTRICT OF UCLUELET**  
**2022 GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION – DIRECTORS LIST**

**Name of Organization:** West Coast Multiplex Society

**WCMS Board of Directors 2021-2022:**

1. Samantha Hackett (Chair), Tofino
2. Ryan Orr (Vice-Chair), Tofino
3. Carrie Ho (Treasurer), Ucluelet
4. Glen McBride (Secretary), Tofino
5. Thomas Campbell (Director), Ahousaht
6. Shaun Mills (Director), Ucluelet
7. Clint Mack (Director), Ucluelet
8. Tanya Dittkowski (Director), Ucluelet
9. Alex Masso (Director), Tla-o-qui-aht

**DISTRICT OF UCLUELET  
2022 GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION**

**West Coast Multiplex Society  
Creation of a Regional Recreational Strategy Project  
Projected Statement of Revenues and Expenses**

<b>REVENUES</b>	<b>CASH</b>	<b>IN KIND</b>	<b>TOTAL</b>
West Coast Multiplex Society	\$ 65,600	\$ 20,250	\$ 85,850
District of Ucluelet	\$ 5,000		\$ 5,000
District of Tofino	\$ 5,000		\$ 5,000
ACRD	\$ 5,000		\$ 5,000
TFN	\$ 5,000		\$ 5,000
Ahousaht	\$ 5,000		\$ 5,000
Toquaht	\$ 5,000		\$ 5,000
Yuufuifath	\$ 5,000		\$ 5,000
CBT	\$ 5,000		\$ 5,000
Private donors	\$ 30,000		\$ 30,000
TPB Strategic Council		\$ 64,650	\$ 64,650
Accommodation providers		\$ 9,000	\$ 9,000
Meeting places providers		\$ 2,000	\$ 2,000
	<b>\$ 135,600</b>	<b>\$ 95,900</b>	<b>\$ 231,500</b>

<b>EXPENSES</b>	<b>CASH</b>	<b>IN KIND</b>	<b>TOTAL</b>
TPB Strategic Council	\$ 120,750	\$ 60,375	\$ 181,125
Lodging expenses		\$ 9,000	\$ 9,000
Travel expenses BC Ferries	\$ 1,650		\$ 1,650
Travel expenses km	\$ 1,400	\$ 3,275	\$ 4,675
Travel expenses meals	\$ 1,000	\$ 1,000	\$ 2,000
Meeting places		\$ 2,000	\$ 2,000
WCMS Admin & Comm Manager	\$ 10,800		\$ 10,800
WCMS Directors		\$ 20,250	\$ 20,250
	<b>\$ 135,600</b>	<b>\$ 95,900</b>	<b>\$ 231,500</b>



December 13, 2021

To whom it may concern:

Tla-o-qui-aht First Nation is writing this letter in support of the West Coast Multiplex Society. Our First Nation has been in full support of the proposed Multiplex facility since its inception. Its construction will create huge benefits to surrounding communities and as we all know will fill a void in the lack of local recreational facilities. In addition to recreational uses, there are many other uses for the proposed facilities which will benefit community residents of all ages. For these reasons and more, Tla-o-qui-aht First Nation is a strong supporter of moving the West Coast Multiplex project forward.

Yours sincerely,

[Redacted Signature]  
[Redacted Title]  
Jim Chisholm  
Tribal Administrator

P. 250.725.3350 F. 250.725.3352  
[www.tla-o-qui-aht.org](http://www.tla-o-qui-aht.org)

TLA-O-QUI-AHT FIRST NATION  
PO Box 18 #1119 Pacific Rim Hwy . Tofino . BC . V0R 2Z0



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ukee Sunday Market Society		
Society Registration #: S0060079	Contact Person: Joy-lynn Eyford	Contact Person Position: President
Phone: [REDACTED]	Fax:	E-mail: uclueletmarket@gmail.com
Mailing Address: PO Box 656, Ucluelet, BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To promote local artisans and increase the local economy.	
Organization's Objectives (attach additional information if available): The Ukee Sunday Market Society promotes growth in the arts and culture sector of the community. The Ukee Sunday Market Society encourages artisans to showcase their work in a public platform	
Nature of Services Provided by Organization: The Ukee Sunday Market encourages local artisans to create and sell their work. The Ukee Sunday Market supports local musicians by having a rotating roster of live music at the market. By hosting weekly or monthly workshops at the market, we will employ artisans to teach their crafts to the public.	
How many people do you expect to serve by this Application?  50 Members, 3000 market visitors	Who are the people to benefit from your activity or functions? Local artisans benefit by having a space to sell their wares. Businesses within the downtown core benefit with increased walking traffic on Sundays. Residents of town can support local by visiting the market. The Ukee Sunday Market is an attraction for visitors to our community.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 The Ukee Sunday Market Society is requesting the use of the village green at the Municipal Hall in kind. We are requesting the use of the space on Sundays 8:00am - 4:00pm , May 22nd - October 9th, 2022.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 The Ukee Sunday Market believes that the village green space is the best location for artisans, residents and tourists. If the space was not approved, the society would look at other options for a venue. In turn, we would need to increase vendor membership pricing in order to pay for a space.

Board of Directors - Joy-lynn Eyford, Lynette Dawson-LaPerouse, Donna Johnson, Nicola Kyjevaska, Megan Frances, Seika Anderson

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Seika Anderson
Position\Title:	General Board Memeber
Date of Application:	Feb. 3, 2022

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



## Sea View Seniors' Housing Society • Forest Glen

Box 833, 1783 St. Jacques Blvd. Ucluelet BC V0R 3A0  
[forestglen@telus.net](mailto:forestglen@telus.net) P 250-726-2789 F 250-726-2780

December 10, 2021

Grant in Aid Request  
Attention: Mayor and Council

Forest Glen would like to extend the grant in aid deadline for 2021/2022.  
Due to Covid 19 we closed for all activities and events at our facility, as of March 11, 2020. Our calculation is based on the \$3000 we were awarded /12 months, our monthly usage is estimated at \$250/month. Having only been able to complete two events: January and February it would leave us with \$2500 unspent. We are intending to use that left over to continue and enhance our programming as soon as the MOH gives us permission to resume full activities.

We will continue to go forward requesting the grant for 2022 and plan to piggy back on 2020 in order to grow our 'Seniors Volunteering with Seniors' by building an enhanced body of volunteers, offering more support to others who might need more attention and social contact.

Please review this request and do not hesitate to contact me if you have any questions about our ask and intent.

Thank you,

***Cathy***

**Cathy Whitcomb**  
**Administrative Coordinator**  
**Sea View Seniors Housing Society - Forest Glen**  
**Box 833, 1783 St Jacques Blvd.**  
**Ucluelet, BC V0R3A0**  
**250-726-2789 PH**  
[REDACTED]





DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Sea View Seniors Housing Society		
Society Registration #: S0042895	Contact Person: Cathy Whitcomb	Contact Person Position: Administrative Coordinato
Phone: [REDACTED]	Fax: 250-726-2780	E-mail: admin@forestglenseniors.c
Mailing Address: 1783 St Jacques Blvd, PO Box 833 Ucluelet, BC V0R3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Seniors Housing/Seniors Advocacy/Active Participation/Keep in our community	
Organization's Objectives (attach additional information if available): SVSHA continues to reach out to support healthy living and socialization for the Seniors of our West Coast. Although we have been in a stall throughout the pandemic, we provide a dependable hub for the many seniors who are wishing to be a part of the Forest Glen activities, events and security through the Warming Centre we have created. Our ability to get back to that status of "Seniors Volunteering with Seniors" is our #1 goal when we are able.	
Nature of Services Provided by Organization: Forest Glen will provide the venue, plan the events, coordinate volunteers, invite guests, including the friends and families of Forest Glen. The programs are geared to luncheons, guest speakers, guest chefs, entertainment, advertising and continuing our monthly calendar/newsletter. We will organize seniors who are interested with volunteering and participating in our program	
How many people do you expect to serve by this Application?  up to 65	Who are the people to benefit from your activity or functions? Seniors of our communities will benefit, as we have seen in the past, with the satisfaction and joy that the events have shown to produce. It also presents opportunities for youth to participate as both volunteers and presenters.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

We would be happy to share out facility as "In Kind" with the DOU should a need come up in the future. With both a board room and a common area dining room we can help. Pre pandemic we were hosting seniors yoga, sunshine club and cribbage.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 It would be very difficult to continue our monthly luncheons without the assistance of funds for event planning, coordination of volunteers, most of who are seniors and to provide ongoing activities that we had previously had in place. We would like to anticipate a spring start but as we know from the last couple of years, this could be wishful thinking until we are sure the pandemic will not be a . We currently have 2500 of the \$3000 we were awarded originally. We are happy to have that in the bank. We would like to extend that \$2500 for the opportunity to get a new start, when possible.

Thank you for your consideration. If we can top it back up to \$3000 that would be nice but we will be very happy with the remaining \$2500 we currently have.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ <b>250.00</b>
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	Cathy Whitcomb
Position\Title:	Administrative Coordinato
Date of Application:	December 10, 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Rotary Club of Ucluelet		
Society Registration #:	Contact Person: Mary Brunet	Contact Person Position: Club Secretary
Phone: [REDACTED]	Fax:	E-mail: uclueletrotaryclub@gmail.
Mailing Address: PO Box 1354, Ucluelet BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Ucluelet Rotary Club is a service organization and part of Rotary International	
Organization's Objectives (attach additional information if available): To serve the community in developing projects and events that benefit the residents of Ucluelet and promote the ideals of Rotary in giving humanitarian services, promoting goodwill and upholding high standards in ethics. Our club promotes fellowship in service. We hold fundraising events to funds a variety of local projects. The club provides opportunites in developing leadership.	
Nature of Services Provided by Organization: Service projects include: assisting with Pumpkins in the Mist, developing a Frisbee Golf course in Ucluelet, building a new ramp for ANAF, assisting in delivering food hampers for the food bank, Earth Week community clean-up, beach cleans. Fundraising events include: Rotary puzzle, Chowder Chow Down, Valentine roses. Promoting Ucluelet at regional and international Rotary events. Our goal is to use 100% of funds raised into our projects.	
How many people do you expect to serve by this Application?  We currently have 20 members and 7 board members. Our goal is to increase membership.	Who are the people to benefit from your activity or functions? The residents of and visitors to Ucluelet benefit from our activities in the community. Other non-profits such are ANAF, food bank. We also assisted the Community Centre staff with Pumpkins in the Mist.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

We are requesting an In-kind contribution by providing meeting space for our club. Our board of directors meet on the 2nd Wed evening of each month for about 1-1/2 hours.

Our board members are: Damien Kenyon, Laurie Gehrke, Jeff Anderson, Scott Murray, Randy Oliwa, Ryan Wackett and Mary Brunet. Board meetings are also open to any member who wishes to attend.

The club hold meetings once a month for the membership and potential new members. This meeting is more of a social providing fellowship and updates on our projects and activities. These meetings are typically held in the evening on the last Wed of the month for about 2 hours. There are typically 20-25 attendees.

The Ucluelet Community Centre would be an ideal location. We are flexible with the time.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?

A regular consistent meeting space would add stability to the club and not tax our funds to pay for a meeting space. Our goal is to utilize 100% of our fundraising efforts to go toward service projects. As a non-profit organization this in-kind contribution would be of great assistance. If, however, our application is not approved we would continue to meet and develop service projects for our community.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ n/a
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Club Secretary
Date of Application:	December 14, 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

**Paula Mason**

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**From:** Linda Dressler <[REDACTED]>  
**Sent:** December 7, 2021 4:34 PM  
**To:** District of Ucluelet Finance Dept.; PRWF Coordinator  
**Subject:** Grant in Aid application - PRWFS  
**Attachments:** PRWF 2022 grant in aid signed.pdf

**[External]**

Hello from the Pacific Rim Whale Festival Society. I am submitting the following District of Ucluelet Grant in Aid application on behalf of the Society. If there are any further questions or if you require any further information, please feel free to contact me directly or the society email. I look forward to making a presentation on Feb 15 at the planned COW meeting. Thank you for your consideration.

Linda Dressler  
Secretary, PRWFS



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Whale Festival Society		
Society Registration #: S-0048474	Contact Person: Linda Dressler	Contact Person Position: Secretary
Phone: [REDACTED]	Fax:	E-mail: whalefest.coordinator@gma
Mailing Address: PO Box 955, Ucluelet, BC V0R 3A0      .... @gmail.com		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: Inspire, Educate & Entertain	
Organization's Objectives (attach additional information if available): We strive to educate and entertain locals and visitors as we celebrate the return of the Gray Whales passing our shores during spring break each March. The society is committed to sharing our West Coast traditions & way of life with visitors to the area and with each other. We do this with many educational and cultural presentations, culinary events, interactive activities, musical events and so much more.	
Nature of Services Provided by Organization: Each year, we invite speakers from all over the Island to educate visitors & locals about our passing Gray whales as well as other wildlife in the area, and to heighten awareness of our specific coastal issues. We offer Maritime Kids Days, culinary events, First Nations cultural events, interactive displays & whale building, a parade, and many fund-raising events with local partners. We look forward to a return to a more normal festival in 2022.	
How many people do you expect to serve by this Application?  We expect over 3000 for 2022	Who are the people to benefit from your activity or functions? Businesses benefit from increased traffic that visits at an off-peak time of year. Visitors & locals benefit from the educational nature of the events to gain awareness of the area and our environment. Islanders benefit with an exciting festival during spring break that is relatively free (\$5 button for most events).

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

The 2021 festival had to be predominately virtual because of covid. This year, we look forward to a return to in-person events. Our grant request is in two parts. First, we ask for an in-kind grant-in-aid to provide the festival rooms at the UCC at no charge for occasional meetings of the board of directors October through March, as well as rooms at no charge for events during the 2022 festival; mainly the Chowder Chow Down & Maritime Kids Day, both in the main hall. Other events might include the Barnacle Bluegrass event, the Sea Change Panel event, and possibly some educational speaker events.

Second, we request \$1500 to assist us to recover from our 2 year hiatus (2019, 2020). This influx of cash would go towards covering event planning expenses.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

With a very slim budget this year to put on the 2022 festival, room charges would affect the amount of funds the society has to pay a coordinator and advertise events (things not covered by the RMI grant).

The society strives to keep as much of the proceeds from events in the bank as possible as seed money for the following year's festival, especially to hire a coordinator in the fall to begin organizing the 2023 festival. An influx of funds at the start of our event this year will go a long way to ensuring a quality festival and a good base to proceed from for next year.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 1500
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct.

Signature:	
Position\Title:	Secretary
Date of Application:	Dec. 07/21

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



**Paula Mason**

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**From:** Marilyn McEwen <[REDACTED]>  
**Sent:** December 8, 2021 5:53 PM  
**To:** District of Ucluelet Finance Dept.  
**Subject:** Pacific Rim Toastmasters Grant in Aid  
**Attachments:** Toastmasters Grant In Aid and In Kind Contribution Application Form 2022.pdf

**[External]**

Hello wonderful finance people! Attached is our completed In Kind Contribution request for 2022.  
If you have any questions please do not hesitate to contact me.  
Cheers,  
Marilyn

Marilyn McEwen, CC, CL  
President / Treasurer  
Pacific Rim Toastmasters  
<http://2898.toastmastersclubs.org>  
<https://www.facebook.com/PacificRimToastmastersUclueletTofino/>  
Box 541, 131 Garden Street  
Ucluelet, B.C., V0R 3A0  
Home: [REDACTED]  
Cell: [REDACTED]



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Pacific Rim Toastmasters (part of Toastmasters International)		
Society Registration #:	Contact Person: Marilyn McEwen	Contact Person Position: President/Treasurer
Phone: [REDACTED]	Fax:	E-mail: [REDACTED]
Mailing Address: Box 541, Ucluelet, BC, V0R 3A0		

Organization Type:	<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
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Purpose of Organization:	Communication & Leadership Education club
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Organization's Objectives (attach additional information if available):	We empower individuals to become more effective communicators and leaders. We provide a supportive and positive learning environment for practicing skills such as speaking, listening, conducting efficient meetings (Roberts Rules) and leading.
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Nature of Services Provided by Organization:	Members practice communication & leadership skills by following the educational tracks & completing various levels of competencies. This also results in greater self-confidence while developing skills to participate in meetings, committees, etc.
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How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?  Club members & guests from both Ucluelet & Tofino & surrounding communities, and from other clubs in BC while our meetings are via Zoom
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Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

In-kind donation of waived room fees (currently Monday evenings), once we resume in-person or hybrid meetings. Use of the projector & screen during our meetings will greatly facilitate hybrid (both in-person & via Zoom) meetings, which will likely be the case so we can keep our out-of-town members participating in our meetings.

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Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

Club funds are received solely through membership fees; the majority is sent to Toastmasters International & our club retains a small portion, used solely for educational materials & a small budget for advertising. With such a small budget, paying room fees takes away from our capacity to provide updated educational materials, name badges, ribbons, etc.

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Grant-In-aid Amount Requested:	\$
<i>(not applicable to In-Kind requests)</i>	

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	President/ Treasurer
Date of Application:	2021-12-06

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



**Paula Mason**

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**From:** Mara McLaughlin (CWFS) <[REDACTED]>  
**Sent:** December 8, 2021 1:11 PM  
**To:** District of Ucluelet Finance Dept.  
**Subject:** Grant-in-Aid Application - Central Westcoast Forest Society  
**Attachments:** Ucluelet Grant-in-Aid Application Form\_2021.pdf; DoU application 2021 - additional document.pdf

**[External]**

To whom it may concern,

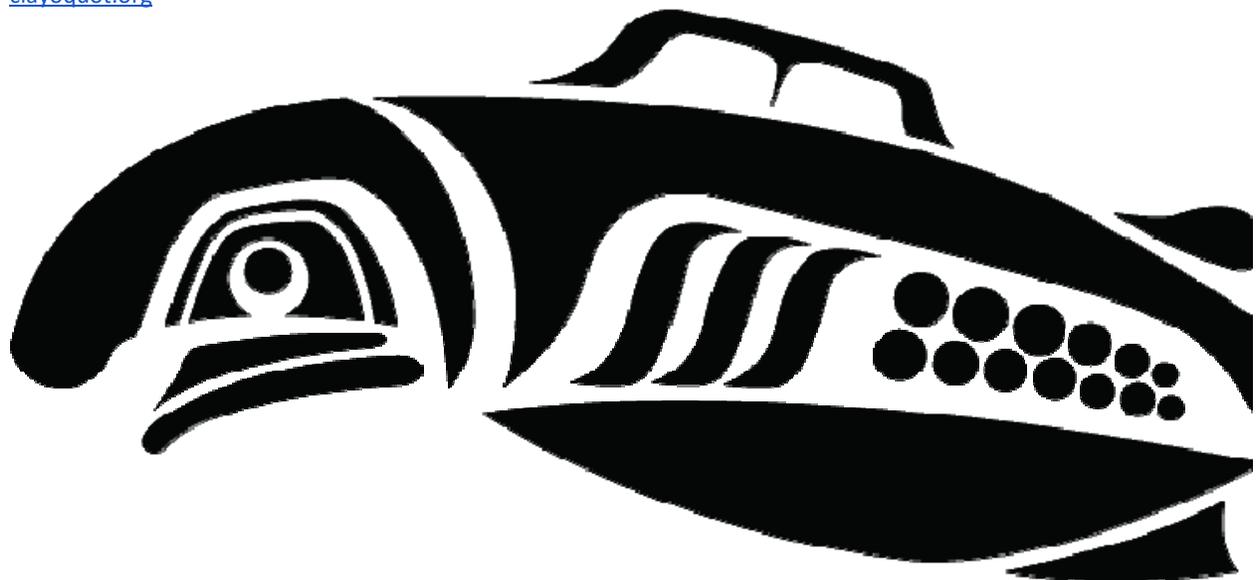
Attached is the Grant-Aid application form for Central Westcoast Forest Society, as well as an additional document with application question responses. Thank you very much for your time and consideration. Please let me know if you have any questions.

Warm regards,

**Mara McLaughlin**  
Interpretive Programming Coordinator  
B.Sc. Geography

(she/her)

C: [REDACTED]  
O: 250 726 2424  
[clayoquot.org](http://clayoquot.org)



*Central Westcoast Forest Society humbly acknowledges the ancestral territories of the Nuučaanuł Nations, who have owned and managed their territories since time immemorial. We gratefully operate in partnership with*

*the Hesquiaht First Nation, Ahousaht First Nation, Tla-o-qui-aht First Nation, Toquaht Nation Government, and the Yuułuꞵitꞵaḥ Government.*



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Central Westcoast Forest Society		
Society Registration #: 8903 6358 RR0001	Contact Person: Mara McLaughlin	Contact Person Position: Interpretive Coordinator
Phone: 250-726-2424	Fax: n/a	E-mail: info@clayoquot.org
Mailing Address: PO Box 641, Ucluelet, BC, V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other:	
Purpose of Organization: Conservation of wild fish through research, restoration, education, monitoring	
Organization's Objectives (attach additional information if available): CWFS strives to conserve wild fish populations through restoration of the watersheds and stream systems these fish depend on. We also focus on research, monitoring, and engagement with all 7 communities within the Clayoquot and Barkely Sounds through education and employment.	
Nature of Services Provided by Organization: Services include restoring stream and forest ecosystems that have been degraded due to historical and present human activity, enhancing aquatic and terrestrial habitat management through research and monitoring projects, and engaging with the local communities through education and employment.	
How many people do you expect to serve by this Application?  All members of the 7 communities within the Clayoquot and Barkely Sounds, plus the numerous visitors to these areas that come from all over the world.	Who are the people to benefit from your activity or functions? Members of our communities are benefited through job creation, skill building and education, and visitors every year are benefited through education and enhanced understanding of the place they are in.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 \*see attached document.

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?  
 \*see attached document.

Grant-In-aid Amount Requested: | \$ **3,500**  
*(not applicable to In-Kind requests)*

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Interpretive Coordinator
Date of Application:	December 8 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	

## DISTRICT OF UCLUELET: Grant-In-Kind Application Form Responses

### *Activity or functions to be supported by this application:*

Funds will support development of interpretive efforts that will improve community education. We plan to build on existing work in our interpretive room, and further develop it to enhance its use as an educational tool - this will mainly be interpretive displays that can be taken around to interpretive booths and schools as well.

In 2022, we are planning a joint project with the Ucluelet Aquarium. In previous years we have had booths at the Tofino Market, Ucluelet Night Market (2021), and the Wild Pacific Trail. In 2022, we plan to combine forces and create what we will call the Salmon Trail – each of the three booths will represent a different part of the journey of the salmon. Each booth will have an interpretive activity – once the activity is completed, the player gets a patch. The Outpost and the Ucluelet Aquarium will each have an activity as well. Once the player has collected all 5 patches, they will win a prize. This project will be aimed towards children, but all ages can play! Intertwined in the activities will be education on the importance of wild salmon and how they are linked to the health of ocean, river, and forest ecosystems. We will also have an emphasis on how human activity can negatively impact ecosystems, and how visitors and locals can mitigate those impacts. Some examples of these negative interactions would be littering and wildlife habituation. Education is the best step to take towards protecting fragile habitats, especially during the busy tourist season. We plan to provide education on how people can help reduce their impact to a biodiverse region.

We also hope to engage the community in our goals as a restoration organization, and help them to understand the reasons our work is vital. This will include education on historical industry in the region, reasons for degradation of coastal watersheds, the importance of coastal watersheds to wild salmon, and why it is so important to conserve wild salmon populations. Displays at interpretive booths and at our shop will assist with this.

### *Implications for the organization if this application is not approved:*

While the project will still go forward without these funds, it will have to be scaled back and some aspects taken out. This may mean it will reach less people, and have lower overall engagement in the community. Not receiving these funds will impact the feasibility of interpretive displays, videos, interactive maps, signage, potential guest speakers, and more. With less funding for design, the booth components will be less engaging and eye-catching. There will be less opportunity for hands-on learning as well.



**Paula Mason**

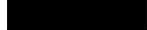
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**From:** Coastal Animal Rescue & Education Network <info@coastalanimalrescue.ca>  
**Sent:** December 15, 2021 12:42 PM  
**To:** District of Ucluelet Finance Dept.  
**Subject:** Grant in Aid - CARE Network  
**Attachments:** UkeeGiA.pdf

**[External]**

Good Day,

Here is our application. Thank you!

James Rodgers  




DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Coastal Animal Rescue & Education (CARE) Network Society		
Society Registration #: S0064472	Contact Person: James Rodgers	Contact Person Position: Cofounder, ED
Phone: [REDACTED]	Fax:	E-mail: info@carenetwork.ca
Mailing Address: PO Box 887 Tofino BC V0R2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: Improve animal care & control to keep communities healthy and safe.	
Organization's Objectives (attach additional information if available): 1. Eliminate the colonies of unwanted cats by trapping, spay/neutering & vaccinating, socializing and rehoming them out of the region. 2. Work with community leadership to improve animal related policies (related to animal care & controls), and enforcement such as animal bylaws, to reduce animal suffering and improve community health and safety. 3. Help injured wild animals to reduce human/wildlife conflicts.	
Nature of Services Provided by Organization: 1. Improve animal care & controls through education, bylaw development & enforcement, & proactive trapping of sick, injured & unwanted animals to reduce attractants that lead to wildlife/human conflict situations. 2. We rehome unwanted animals such as feral cats & provide community members with access to discounted & free spay, neuter & vaccination services when possible. 3. Animal Rescue: all animals, wild or domesticated.	
How many people do you expect to serve by this Application?  All Ucluelet residents plus visitors to the area (hundreds of thousands?)	Who are the people to benefit from your activity or functions? Everyone benefits from a healthier, safer community - those that reside here full & part time as well as those just visiting. Unwanted, stray and injured animals(cats, dogs, deer, etc) may not been seen by many folks but the impact they have on everyone can be huge when they attract wild predators into human populated areas

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 CARE will use these funds to trap, spay/neuter & vaccinate, & rehome the dozens if not hundreds of unwanted & feral cats in the District of Ucluelet. These colonies of cats are found throughout the community & are attractants to wild predators especially when they become ill.

Unlike rehoming socialized and healthy cats, we cannot chage an adoption fee for these cats so there is zero cost recovery. If healthy, each of these feral cats costs ~\$250 (hard costs only) before they can be rehomed. If unhealthy, the numbers quickly rise (\$500+).

We will trap, spay/neuter & vaccinate 25 cats, likely in groups of 5 (so 5 - 10 trapping sessions) over 6 months. The funds will be used to cover our discounted hard costs and fuel to transport them to Port Alberni.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 CARE will continue to trap these cats but without this grant we will continue to lose ground as our non profit budget does not enable us to get ahead of the problem. This will result in CARE having to spend more money, for a longer period of time to address Ucluelet's animal care & control issue.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ <b>7000</b>
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Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	James Rodgers
Position\Title:	Cofounder/Executive Direc
Date of Application:	Dec. 14, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	





## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization:		
Society Registration #:	Contact Person:	Contact Person Position:
Phone:	Fax:	E-mail:
Mailing Address:		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization:	
Organization's Objectives (attach additional information if available):	
Nature of Services Provided by Organization:	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	
Date of Application:	

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: British Columba Association of Surf Instructors		
Society Registration #: S0071799	Contact Person: Nick Haisch	Contact Person Position: President
Phone: [REDACTED]	Fax:	E-mail: [REDACTED]
Mailing Address: PO BOX 1042, TOFINO BC V0R 2Z0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input checked="" type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input checked="" type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To promote safe standards for Surf Instruction in BC.	
Organization's Objectives (attach additional information if available): Advocate, educate, and promote ocean safety.	
Nature of Services Provided by Organization: Printing and distributing Coast Smart "Know Before You Go Near the Water" Pamphlet.	
How many people do you expect to serve by this Application?  20,000	Who are the people to benefit from your activity or functions? Anyone that uses the beaches or goes near the water. Primarily targeting tourists from May-Oct.

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details, ie how many times/hrs per month/location etc):  
 Printing and of 20,000 or more "Know Before You Go Near the Water" Coast Smart Pamphlets to be distributed to visitor's centers in PRNPR, Tofino/ Ucluelet, and to local (and not local) surf shops, and near ocean accommodations. Further education of Ocean Hazards for visitor center or private business staff is also available.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 Larger burden on private business and volunteers to fundraise and provide the materials and education.

Grant-In-aid Amount Requested: \$ 1,000  
 (not applicable to In-Kind requests)

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	President
Date of Application:	10/14/21

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet Junior Canadian Rangers		
Society Registration #:	Contact Person: Bernadette Herbert	Contact Person Position: Adult commitee chair
Phone: [REDACTED]	Fax:	E-mail: [REDACTED]
Mailing Address: [REDACTED] Ucluelet BC v0r 3a0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To help guide youth to be healthy active community citizens.	
Organization's Objectives (attach additional information if available): Depending on the needs and interests of local young people, the specialties of the adult staff, and the resources available. In general, however, the Junior Canadian Ranger (JCR) program has three basic "circles" of training: ranger skills, life skills, and traditional skills.	
Nature of Services Provided by Organization: Our little group have offered assistance to the local foodbank for christmas hamper loading, we take part in remembrance day/ and canada day observations. We assist any other way we can. In the mean time we practice and hone our ranger skills to make sure when our services are needed/ requested we are ready to help in event of community crisis.	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions? our youth and community that we are able to assist
our direct group is 10 - 15 including adult support. But we are able to assist more groups and concentrate on citizenship skills too.	

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

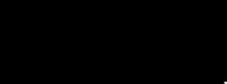
We are asking for continued use of the UAC hall for our weekly meetings and the storage space we use there.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

If the space and storage are not approved the program wont be able to exist.

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Adult Committee Chair.
Date of Application:	Dec 8 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	



DISTRICT OF  
UCLUELET

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Westcoast Community Resources Society		
Society Registration #: 30028514	Contact Person: Theresa Gerritsen	Contact Person Position: Interim Executive Director
Phone: 250-726-2343	Fax:	E-mail: exec.director@wccrs.ca
Mailing Address: PO box 868, 500 Matterson Dr., Ucluelet, BC		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input checked="" type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: Provide a range of services to support community members, outreach, counselling	
Organization's Objectives (attach additional information if available): The objectives of the organization are to provide social services and support for community members, access to resources and other forms of assistance. The location of the Community Hub is in the Ucluelet Community Center.	
Nature of Services Provided by Organization: outreach, counselling, food support, assistance to youth and children with special needs, community inclusion programs, support for youth with	
How many people do you expect to serve by this Application?  200 people	Who are the people to benefit from your activity or functions? community members, people receiving services

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 support of the costs of rental space in the community centre, community hub location for social services, Ucluelet Community Centre

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 Funding received through grants and donations do not account for overhead costs, costs of rental space is challenging to resource. Costs may be insurmountable.

Grant-In-aid Amount Requested: | \$ **5000**  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	<i>Interim Executive Director</i>
Date of Application:	<i>December 15, 2021</i>

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

**From:** [REDACTED]  
**To:** [District of Ucluelet Finance Dept.](#)  
**Cc:** [REDACTED]  
**Subject:** Re: FW: Societies Committee of the Whole Follow-up  
**Date:** December 15, 2021 1:32:20 PM  
**Attachments:** [image001.png](#)  
[DOU Grant in Aid GGC Dec 2021.pdf](#)

---

**[External]**  
Hello,

Please see the attached application for Grant in Aid for the Ucluelet Girl Guides.

Thank you for considering our application and we would be happy to answer any questions you have.

Regards,  
Heather

*Heather Riddick*  
*Home:* [REDACTED]  
*Mobile:* [REDACTED]

On Thu, Dec 9, 2021 at 5:09 PM Joseph Rotenberg <[jrotenberg@ucluelet.ca](mailto:jrotenberg@ucluelet.ca)> wrote:

[REDACTED]



## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Girl Guides of Canada		
Society Registration #:	Contact Person: Heather Riddick	Contact Person Position: Guider
Phone: [REDACTED]	Fax:	E-mail: stampheather72@gmail.com
Mailing Address: PO Box 185, Ucluelet, BC V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type: <input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input checked="" type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization:	
Organization's Objectives (attach additional information if available): GGC strives to ensure that girls & women from all walks of life, identities, and lived experiences feel a sense of belonging and can fully participate. A place where girls: lead the way, seek new challenges, find their voice and discover how they can make a difference in their world, make friends & have fun!	
Nature of Services Provided by Organization: Crafts, life skills building, camping, excursions, community service.	
How many people do you expect to serve by this Application?  12+	Who are the people to benefit from your activity or functions? Local girls - we currently have 4 Girl Guides (10-12 yrs) & 4 Pathfinders (13-15 yrs)

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):  
 The District of Ucluelet has been very generous in allowing us to use the UAC Hall and has waived any rental fees. This allows us to have a meeting place. We meet 1 x per week on Mondays from 6pm -8pm & Tuesdays from 6pm - 8pm.

Implications for the Organization if this application is not approved.  
 Would the project occur if partial funds were awarded?  
 With no meeting place or to have to pay a rental fee for a meeting place would put the existence of Girl Guides in Ucluelet in jeopardy. As we are such a small group our fundraising is very small and anything we do raise goes towards activities, camps & supplies.

Grant-In-aid Amount Requested: | \$  
*(not applicable to In-Kind requests)*

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Guider
Date of Application:	December 15, 2021

**OFFICE USE ONLY**

Date Application Received:	
Amount Awarded:	





DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet & Area Historical Society		
Society Registration #: S-23893	Contact Person: Barb Gudbranson	Contact Person Position: President
Phone: [REDACTED]	Fax: n/a	E-mail: pacificrimhistory@gmail.
Mailing Address: Box 397, Ucluelet, BC, V0R 3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:	
<input type="checkbox"/> Health/Social Services <input type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input checked="" type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input type="checkbox"/> Other:	
Purpose of Organization: To gather, preserve and protect Ucluelet & surrounding area history.	
Organization's Objectives (attach additional information if available): To gather and preserve information, records and objects of educational, historical and cultural value associated with Ucluelet and the surrounding area. To establish and maintain active archives and museum for the purpose of preserving, recording and exhibiting historical information for public education and enjoyment.	
Nature of Services Provided by Organization: To gather and archive historical documentation, photo's and artifacts for future educational programs and exhibits. To protect and preserve the history of Ucluelet and the surrounding area. To assist in offering educational opportunities for both community members and visitors to the area.	
How many people do you expect to serve by this Application?	Who are the people to benefit from your activity or functions?
As this application is requesting in-kind assistance for meeting space and one public event, the estimated number would be 50 - 100.	The community members and visitors can both benefit from any activities hosted by the UAHS,

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

We are requesting an in-kind donation of meeting space at the Ucluelet Community Centre once a month for ten months on the second monday of the month unless it is a holiday then the request would fall to the third monday; dates are January 10, February 14, March 14, April 11, May 9, June 13, September 12, October 17, November 14, December 12. We would also request use of the UAC Hall for our Annual Mother's Day Plant Sale on May 7, with set up on Friday evening, May 6.

Implications for the Organization if this application is not approved.  
Would the project occur if partial funds were awarded?

It would be challenging for the UAHS to meet or host their event without the space requested above.

Grant-In-aid Amount Requested: \$ **650.00**  
*(not applicable to In-Kind requests)*

Declaration: On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	B.Gudbranson 
Position\Title:	President
Date of Application:	December 14, 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

**UCLUELET & AREA HISTORICAL SOCIETY**

Statement of Operations

Year Ended December 31, 2020

	2020	2019
<b>Contributed Revenue</b>		
Donations - Official Receipt Issued	\$ 729.84	\$ 447.00
Donations - Official Receipt Issued (Opera)	\$ -	\$ -
Donations - No Receipt Issued	250.00	
Grants - Municipal/Regional Government		
Total Contributed Revenue	<u>\$ 979.84</u>	<u>\$ 447.00</u>
<b>Earned Revenue</b>		
Memberships	\$ 40.00	\$ 20.00
Plaques	\$ 100.00	\$ 500.00
Events - Raffle	100.25	930.90
Events - Craft Sale		548.50
Events - Plant Sale		1,447.80
Events -Ukee Days	-	-
Events - Opera in Schools Program	-	-
Sales	50.00	30.00
Total Earned Revenue	<u>\$ 290.25</u>	<u>\$ 3,477.20</u>
<b>Other Revenue</b>		
Interest Revenue - UAHS	\$ 836.51	\$ 786.88
Interest Revenue - GFMG	0.59	0.72
Total Interest Revenue	<u>\$ 837.10</u>	<u>\$ 787.60</u>
<b>Total Revenue</b>	<u><u>\$ 2,107.19</u></u>	<u><u>\$ 4,711.80</u></u>
<b>Fundraising Expenses</b>		
Plaque Expense	808.36	
Craft Sale Expense		30.00
Plant Sale Expense		196.24
Ukee Days Expense		87.21
Total Fundraising Expenses	<u>\$ 808.36</u>	<u>\$ 313.45</u>
<b>Event Expenses</b>		
Heritage Week Expense		\$ 928.55
Sign Project Expense		
General Event Expense		
Total Event Expenses	<u>\$ -</u>	<u>\$ 928.55</u>
<b>Operating Expenses</b>		
GFMG Expense	\$ 529.16	\$ 402.63
Archive Expense	1,129.84	290.27
Accounting & Legal		840.00
Business Fees & Licenses	120.00	72.00
Courier & Postage	247.80	242.55
AGM - Expense	166.52	33.54
Office Supplies		
Website Expense	90.37	28.00
Miscellaneous Expenses	20.77	48.00
Total Operating Expenses	<u>\$ 2,304.46</u>	<u>\$ 1,955.99</u>
<b>Total Expenses</b>	<u><u>\$ 3,112.82</u></u>	<u><u>\$ 3,198.99</u></u>
Excess of Revenues over Expenses	<u><u>\$ (1,005.63)</u></u>	<u><u>\$ 1,512.81</u></u>

**UCLUELET & AREA HISTORICAL SOCIETY**  
Statement of Financial Position  
December 31, 2020

	2020	2019
<b>Assets</b>		
CCCU-UAHS Chq 100008132	\$ 4,569.58	\$ 5,882.91
CCCU-UAHS High Interest Savings	18,683.88	18,653.98
CCCU-UAHS Term Deposit	36,508.05	35,702.16
CCCU-UAHS Equity Shares	54.63	54.15
CCCU-GFMG Chq 10000167395	2,770.33	2,800.22
CIBC-GFMG Chq 10-67133	1,044.54	1,543.70
CCCU-GFMG Equity Shares	54.63	54.15
Raffle Prize		
Petty Cash	94.76	94.76
Total Assets	<u>\$ 63,780.40</u>	<u>\$ 64,786.03</u>
<b>Liabilities</b>		
Accounts Payable		
<b>Equity</b>		
Net Assets	<u>\$ 63,780.40</u>	<u>\$ 64,786.03</u>

**UCLUELET & AREA HISTORICAL SOCIETY**  
Statement of Changes in Net Assets  
Year Ended December 31, 2020

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Net Assets January 1, 2019	\$	64,786.03
Less: Excess Expenses over Revenue 2020		<u>(1,005.63)</u>
Net Assets December 31, 2020	\$	<u>63,780.40</u>





DISTRICT OF  
**UCLUELET**

## GRANT-IN-AID/IN-KIND CONTRIBUTION APPLICATION FORM

Name of Organization: Ucluelet Aquarium Society		
Society Registration #: 84443 0074 RR0001	Contact Person: Karen Habib	Contact Person Position: Retail and Marketing Coordinator
Phone: [REDACTED]	Fax: -	E-mail: karen@uclueletaquarium.org
Mailing Address: 180 Main Street, PO 1262, Ucluelet, BC V0R3A0		

**NOTE: Field space is limited. If you need more space, please attach in a separate document.**

Organization Type:
<input type="checkbox"/> Health/Social Services <input checked="" type="checkbox"/> Tourism/Economic Development <input type="checkbox"/> Youth Services <input type="checkbox"/> Arts & Culture <input type="checkbox"/> Sports & Recreation <input checked="" type="checkbox"/> Other: Environmental Education

Purpose of Organization: Our purpose is to raise awareness about local marine biodiversity and promote respect for the ocean environment.
--

Organization's Objectives (attach additional information if available): <ul style="list-style-type: none"> <li>- Provide a public forum for discussing environmental issues</li> <li>- Generate respect through interaction</li> <li>- Offer fun and interactive educational programs</li> <li>- Offer a place for individuals to gather and connect</li> </ul> <p>As part of our 2022 goals, we want to incorporate more arts and culture in the aquarium. Art and music are integral parts of how we feel connection to place, and how we are inspired by the natural features around us.</p>
--

Nature of Services Provided by Organization: <ul style="list-style-type: none"> <li>- Local marine wildlife experience</li> <li>- Touch tanks (interactive experience with marine animals under the supervision and guidance of staff members)</li> <li>- Group and school tours</li> <li>- Special events including weddings, fundraisers, and live music</li> </ul>
--

How many people do you expect to serve by this Application? ~300	Who are the people to benefit from your activity or functions? <ul style="list-style-type: none"> <li>- Local artists and performers</li> <li>- Local music industry professionals (sound technicians, music promoters, etc.)</li> <li>- Local businesses (event sponsors)</li> <li>- Vancouver Island artists and performers</li> <li>- Local residents</li> <li>- Visitors</li> </ul>
---	--

Activity or Functions to be Supported by this application (if applying for an In-Kind contribution such as providing meeting space please provide preferred details. ie how many times/hrs per month/location etc):

The Ucluelet Aquarium is hosting a series of live music events taking place on May 15th, May 29th, June 5th, and June 26th. On each of those Sundays, the Ucluelet Aquarium will close at its regular time at 4:30pm, and open again at 7:30pm. During those evenings, the Aquarium will operate regularly, food and drinks will be available for purchase, and live music will play as guests enjoy the sun setting over the animals. We would like the support of the District of Ucluelet in funding this project. This project will provide artists with a space to showcase their art, offer our town new arts and culture activities, and create a space for connections where individuals can gather to enjoy each other's company, take in the life below, and appreciate this lovely, unique place that we are lucky to care for. The funds will go towards covering sound technician fees, which we estimate to total \$600.

Implications for the Organization if this application is not approved. Would the project occur if partial funds were awarded?

The project will still occur if partial funds are awarded. We are seeking additional sources of funding from Creative BC and Tofino Arts Council, and in-kind support from Blackrock Oceanfront Resort. Ukee Poke will be selling food in the venue. We will also be contributing to some of the activity's expenses.

If partial funds are awarded from the District of Ucluelet, the activities will be scaled down to prioritize delivering events of quality. We would have to cut down on the number of shows to reduce labour, programming and food/beverage expenses. This would mean less arts and culture activities in Ucluelet, and less work opportunities for artists, performers, musicians and sound technicians. We want to provide our community with fun and new events before the peak season begins and people have less free time for leisure activities.

Grant-In-aid Amount Requested: <i>(not applicable to In-Kind requests)</i>	\$ 250
---	--------

**Declaration:** On behalf of the organization, I hereby declare that the information included in this application is true and correct to the best of my knowledge.

Signature:	
Position\Title:	Retail and Marketing Coordinator
Date of Application:	December 15, 2021

OFFICE USE ONLY

Date Application Received:	
Amount Awarded:	

**Aqua Music Nights**

<b>EXPENSES</b>				
Expenses Category	Expense Items	Description	Cash	In-kind (\$ value)
<b>Marketing</b>	Posters		\$20	
	SUBTOTAL		\$20	
<b>Administration</b>	Insurance		\$500	
	Special Events Permits		\$100	
		SUBTOTAL	\$600	
<b>Programming</b>	Artist Fees		3400	
	Sound Technician		\$600	
	Aocomodation			\$800
	Staff		\$2,300	
	Travel		\$1,100	
		SUBTOTAL	\$7,400	\$800
<b>Beverage</b>	Ice		\$60	
	Liquor		\$1,000	
		SUBTOTAL	\$1,060	
<b>EXPENSES SUBTOTAL</b>			\$9,080	\$800
<b>GRAND TOTAL EXPENSES + \$500 contingency</b>				\$10,380

<b>REVENUE</b>				
Revenue Category	Revenue Items	Description	Cash	In-kind (\$ value)
<b>Other levels of government</b>	Creative BC (Live Music Presentation)		\$2,510	
	District of Ucluelet (Grants in Aid)		\$200	
		SUBTOTAL	\$2,710	
<b>Other types of funding</b>	Ticket sales		\$2,270	
	Beverage sales		\$3,200	
	Sponsorship			\$600
	UA contribution		\$1,600	
		SUBTOTAL	\$7,070	
<b>EXPENSES SUBTOTAL</b>			\$9,780	\$600
<b>GRAND TOTAL EXPENSES</b>				\$10,380



Thornton Creek Enhancement Society  
Dave Hurwitz, Hatchery Manager  
[thornton.creek.hatchery@gmail.com](mailto:thornton.creek.hatchery@gmail.com)  
250-726-7566 (office), [REDACTED]  
PO Box 255, Ucluelet, BC V0R 3A0, Canada

December 2, 2021

Dear Grants Review Committee,

I am thrilled to support the Ucluelet Aquarium's (UA) Aqua Music Series.

The UA is a community driven organization that provides an inter-disciplinary approach to promoting respect for our marine environment. The Aqua Music Series is yet another example; highlighting the connection between art and science via the talents of local and regional artists.

Successful non-profits forge partnerships within their community and this is another example of how the UA provides benefit to the arts, science and economy of the West Coast.

Prior to Covid venues for performance were limited in our town and more so today. The UA affords a beautiful space for art and music performance and they have a proven record for accommodating visitors under Covid.

As a musician I am delighted to see more venues that showcase live music and provide opportunities for music professionals to go back to work. I am in total support of the UA's Aqua Music Series and hope you will provide funding for this endeavour.

Sincerely,

Dave Hurwitz

From:  
Tuff City Radio & Ucluelet Radio, in Tofino & Ucluelet respectively.

Regarding: **The Aqua Music Series**

Dear Grants Review Committee,

I am pleased to support the request for funding towards the Ucluelet Aquarium's (UA) Aqua Music Series. The Ucluelet Aquarium is consistently thinking outside the box to engage its community members. Be it - free weekly talks for the public, interactive experiences within the aquarium, and their ongoing student internship programs to involve youth in the community. In yet another endeavour to reach the local community, the Aquarium would like to extend itself as an artistic venue to visiting and local musicians. Artistic space and music venues are very limited in small communities such as ours.

As the world slowly starts to open up, in a post-pandemic world, and live music is re introduced to cities, our town is experiencing a much slower re-opening especially as businesses and venues are re-assessing their strategies. The idea of creating an artistic space at the Aquarium would ensure there are adequate venues available to showcase the work of west coast musicians, and provide the community with a gathering space.

As the owner of both radio stations we support this project because we know first hand about the limited venues for music in both towns. We consistently host local and visiting artists (on air) and they often say they wish there were more opportunities to play live gigs on the west coast. In addition, the location of the Aquarium could offer both inside and outside shows making live music accessible to all - which we deeply support both as musicians and owners of the radio stations. I fully support the UA's Aqua Music Series and look forward to experiencing music in a unique and special setting.

Warmly,

Kimberly & Cameron  
Ucluelet Radio



2021-12-10

**RE: Aqua Music Series Dear Grants Review Committee,**

Dear Grants Review Committee,

I am pleased to support the request for funding towards the Ucluelet Aquarium's (UA) Aqua Music Series.

Since opening their doors in 2012, the UA has worked to increase the availability of resources and experiences within the remote communities of the west coast. I have four girls between the ages of 3 and 9 years old, and they love visiting the UA and learn about marine wildlife.

Artistic representation is limited in small communities such as ours. Venues and resources were limited commodities to begin with but were further constrained by the global pandemic. As the world gradually begins to open and cities re-introduce live events, our community's artistic and cultural activities could remain somewhat inactive especially as some venues have reevaluated their strategies and offerings. This project will work to ensure there are venues available to showcase the artistry of west coast musicians and provide the community with a space to gather and share experiences.

We love what is coming regarding the Aqua Music Series and are overjoyed to be involved as the event's food sponsor. We hope you will provide the UA funding for this much-needed initiative.

Sincerely,

TJ Atwood



[www.wcsukee.com](http://www.wcsukee.com)

Ucluelet BC, Canada

Phone: [REDACTED]